BUSINESS SKILL BASICS

HCM : 07-08/1/2027
HN : 11-12/1/2027

- Why do Japanese people always have strict punctuality?
- What do Japanese enterprises want and what do your superiors expect from you – Do we actually understand each other?
- Why does your company usually have rotation at work?

➔ How does it affect your chance of promotion? Can you answer all of the above questions exactly?

OBJECTIVE

- Understanding the knowledge, professional business manner and how to work effectively in a Japanese company.
- Understanding the superior's thinking and expectation in work, hence increasing the efficiency in mutual communication.
- Understanding Hou-ren-sou skills (Report - Contact - Discuss) and being able to apply effectively in the work.

⇒ Increase productivity and promote personal ability to the fullest.

TARGET

- [x] Staff
- [ ] First-line Manager
- [ ] Middle Manager
- [ ] Top Manager

2-DAY TRAINING

Understanding culture and working style in Japanese enterprise

Part 1 : First, let's work as a professional!
~ Basic knowledge of a businessman ~
- Awareness of corporate business activities and its purpose
- Following corporate regulations/ rules
- Teamwork
- Customers First

Part 2 : Understand the thinking and expectation of Japanese superiors!
~ The differences in working style between Japanese & Vietnamese people ~
- Japanese way of thinking and executing business
- Vietnamese way of working: Strength and Weaknesses
- The discrepancy and how to erase it

Part 3 : Understand the management style of Japanese enterprises and make full use of chance to get promoted !
~ Compare Japanese enterprise & Europe-American enterprise (Vietnamese enterprise) ~
- Recruitment and rotation
- Working environment and culture
- Task and responsibility assignment method, decision making method

Part 4 : Summary & Action Plan
~ Problems relating to Vietnamese working style under the assessment of Japanese enterprise ~

※ The above content is subjected to change without any prior notices

1. The training program is specially designed for Japanese businesses, meeting the needs of improving the quality of human resources in the company.
2. The team of Vietnamese trainers are highly skilled and experienced in teaching, with extensive practical experience working in Japanese companies.
3. The training format and environment are dynamic, encouraging active participation, feedback, and discussions from the participants. There are practical topics applied after the course.

WHY CHOOSE AIMNEXT

AIMNEXT Professional Training & Consulting

Head office in HCMC:
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Tel : +84 (0)24 6685 0388
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In charge Ms. Loan Anh (English, Vietnamese)
Mr. Nagayoshi Tasuku (Japanese)

TRAINING TIME & VENUE

Ho Chi Minh 07-08/1/2027 (Thu – Fri)
Time: 8:30 ~ 16:30
Venue: T Floor, Nam Giao 1 Building, 261-263 Phan Xich Long, Cau Kieu Ward

Ha Noi 11-12/1/2027 (Mon – Tue)
Time: 8:30 ~ 16:30
Venue: 3F, 29T2 Building, Hoang Dao Thuy, Yen Hoa Ward

TRAINER

Ms. T. T. T. THUY

- Graduated Master of Business Administration (MBA) from the CFVG (Centre Franco-Vietnamien De Formation à La Gestion)
- More than 17 years working experience in supply chain planning, training, coaching and KAIZEN activities in Japanese company and European company.
- Major in : soft skill, Business Skill Basics in Japanese Companies.

COURSE INFORMATION

[Language] Vietnamese

[Fee] **5,800,000 VND/person**
(Lunch for 2 days incl., VAT excl.)
For company with 2 – 4 participants, training fee is discounted 5%; with 5 or more participants, discounted 10%.
(Applied separately for training in HCM and in HN)

[Method] We applied **offline training**

[Participants] HCM: 28 people – Ha Noi: 30 people
(First-come, first-served basic)

[Registration] Fill in the attached "Application form" and send to AIMNEXT via Email (training-vn@aimnext.com)